Dear Service Scholar Applicant,

Thank you for your interest in becoming a S.O.U.L.S. Community Service and Service Learning Center service scholar for the year of ’09-'10. We are excited about the possibility of you joining our team. There are a few things we would like to tell you about the application process this year:

- **Resume and Cover Letter.** We have enclosed a sample resume and cover letter that you may use in order to help guide you. Please let us know if you have any questions.

- Your Application must be typed; questions should be answered on a different sheet of paper.

- **Interviews** will take place the week of **March 9-13**. We will be in touch with your prior to that date.

- **Information session:** In order to better understand the position S.O.U.L.S. will be hosting an information session with the Service Scholars 2008-2009 on **Tuesday February, 13th at 2p.m. in Donahue 209**.

- Application is due on **Monday, March 2nd at 5p.m.** Please turn in all materials to Donahue 209.

If you have any other questions about being a Service Scholar please refer to the S.O.U.L.S website, [http://www.suffolk.edu/communityservice/](http://www.suffolk.edu/communityservice/) or contact us at souls@suffolk.edu.

Sincerely,
S.O.U.L.S Staff