Career Week
OCTOBER 26 – NOVEMBER 6, 2009

Held every fall, this series of special events brings working professionals—including Suffolk alumni—to campus to discuss their careers and share their expert insights. Learn more about the working world and how the Office of Career Services and Cooperative Education can help you succeed in it. For more information, contact Career Services at 617.573.8480.

Monday, October 26
Recession Busters Career Tour
Sawyer and Donahue Lounges, 12–2pm and 4–5pm
The staff of Career Services and Cooperative Education will be in the Sawyer and Donahue lounges to answer your job search questions.

Tuesday, October 27
Job Search for Seniors—Looking Beyond Craigslist and Monster
20 Ashburton Place, 1–2:15pm
Graduating seniors can make things happen even in a tough market. Learn how to be proactive and capitalize on targeted professional associations, niche job sites, contacts, and social networking options.

Criminal Justice Careers
Sawyer 429, 1–2:15pm
Representatives from the FBI, Massachusetts Insurance Fraud Bureau, and Massachusetts State Lottery Commission, among others, will speak about their criminal justice careers. Learn about opportunities in intelligence analysis, fraud investigation, security, and more.

Wednesday, October 28
Taxing Questions for Students from the IRS
Donahue 207, 12–1pm
A senior auditor/tax specialist from the Internal Revenue Service will provide answers to a variety of tax-related questions. You’ll learn what to do when an employer hires you as an independent contractor, what you should claim, what taxes the employer should pay, refunds you might expect, and potential penalties.

Professional Dining Etiquette
Omni Parker House, 60 School Street, 5:45–8pm
Enjoy a three-course meal and get advice from an etiquette consultant on how to make a winning impression at a lunch meeting or business dinner. Advance sign-up is required at the HUB or Career Services by Friday, October 23.

Thursday, October 29
Coffee and Careers at Diversity Services
Sawyer 207, 12–2:15pm
A senior auditor/tax specialist from the Internal Revenue Service will provide answers to a variety of tax-related questions. You’ll learn what to do when an employer hires you as an independent contractor, what you should claim, what taxes the employer should pay, refunds you might expect, and potential penalties.

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Career Possibilities for International Students
20 Ashburton Place, 1–2:15pm
Are you a foreign national? Paul Tanklefsky, director of internationalization services, team up to discuss your field of interest. Learn how you can gain this invaluable “day in the life” experience.

Managing your Career and your Disability
Donahue 128, McDermott Conference Room, 12–1:15pm
Are you excited about finding the right career but nervous because of your disability? Join us for a free lunch and the opportunity to hear the experiences of three professionals with disabilities who successfully established careers in law, accounting, and psychology.

Young Alums—Tools for Career Success and Taking Control in a Tough Economy
73 Tremont Street, First Floor Amenity Room, 6–8pm
You can’t change economic conditions, but you can empower yourself. Betsy McDowell, associate director of Career Services, will address resume building, developing your personal brand by strengthening your communication skills.

Tuesday, November 3
Alumni Event—Social Media 101: Getting Recognized
Harvard Club, One Federal Street, 5:30–7pm
Donald E. Martelli, vice president of digital communications for MS&L Boston, will show you how to use Twitter, Facebook, and LinkedIn to network more effectively and find the job you really want. RSVP to kusilvard@suffolk.edu.

Wednesday, November 4
Graduate Student Career Expo
Suffolk University Law School, 120 Tremont St., 3:30–5:30pm
Meet and network with 15+ employers from the health care, biotech, finance, and high-tech industries.

Thursday, November 5
Fresh/Soph Event—Annual Majors/Minors Expo
Ridgeway Gymnasium, 148 Cambridge Street, 12:30–2:30pm
Facing a major decision? Unsure which academic major’s right for you? Thinking about switching majors? Curious about a double major or a minor? Wondering what kinds of jobs you can land with your degree? Get valuable advice from faculty members, upperclassmen, Career Services Staff, and academic advisors from the College of Arts & Sciences and the Sawyer Business School.

Finding Your Place in the New Green Economy
Sawyer 207, 12–2:15pm
It’s easy being green! Just ask Kevin Doyle, president of Green Economy and the co-author of three books on environmental careers. Learn about the many career paths you might pursue in the growing green economy. RSVP to mrap@suffolk.edu.

Workforce Trends Facing Today’s Leaders
73 Tremont Street, First Floor Conference Room, 7:15–8:30pm
Bob Kelker (MBA ’94), CEO of the Employee Engagement Group, will discuss changing demographics, globalization, social networking, and the other trends that affect modern leadership and management. RSVP to mrap@suffolk.edu.

Friday, November 6
The Grad School Option—What, When, Why, and How?
Donahue 128, McDermott Conference Room, 12–1pm
Contemplating graduate school? Hear the perspectives of admissions expert and current grad students.

Graduate Student Event—Tips for Career Visibility and Building your Reputation
Teleclass, 12–1pm
Trisha Griffin-Carty, head of Griffin-Carty Communications, leads this presentation on building your personal brand by strengthening your communication skills.

Career Services would like to acknowledge the support of these co-sponsors: Alumni Relations, Center for International Education, College of Arts & Sciences Dean’s Office, Disability Services, Diversity Services, Graduate Admission, Sawyer Business School Dean’s Office, Student Government Association, and Student Leadership and Involvement.